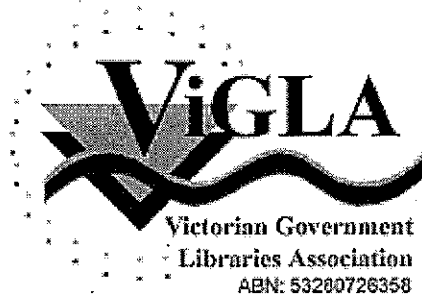


Ms Laurinda Gardner
Deputy Secretary
Corporate Strategy and Services
Department of Treasury and Finance
Level 5, 1 Treasury Place
East Melbourne 3002.



Dear Ms Gardner,

Library Project – Shared Services Provider (SSP)

Three months have elapsed since affected staff submitted their Alternate Proposals for Shared Library Services to GSG.

Staff of ViGLA member libraries have expressed to us their concerns at the extended delay in receiving any communication of substance from GSG. ViGLA is grateful to you for arranging a meeting with SSP to discuss progress of the library shared services initiative.

ViGLA acknowledges that DTF leads the Victorian public sector in management of substantial projects that are underpinned by robust project management methodologies and review processes.

As an interested party to the Library Project (SSP), ViGLA seeks the following documents which are produced as part of the project collateral:

- the project timeline with milestones
- the change management plan
- the stakeholder engagement plan
- the project Risk Mitigation Strategy, (or at a minimum, either the current Risk Log, or release of Gateway Review reports)

Please provide by Friday August 28 to enable us to digest prior to our meeting on 1 September.

ViGLA strongly recommends appropriate involvement of the skills, knowledge and expertise of Victorian Government library staff in this project. The Library Reference Group seems the optimal forum. This may serve to mitigate the risks in the Government's shared services proposal and provide a clear strategy for the delivery of centralised WoVG library services enabled by the SPU's deliverables, and supported by appropriate governance mechanisms.

ViGLA further anticipates a continuing dialog with DTF for the benefit of all interested parties in progressing shared library services in the Victorian public sector.

Yours sincerely,

L Atkinson

Chair, ViGLA Inc
25 August 2009