



THE NOMADS OUTDOORS GROUP INC.

A0044907T

BY-LAWS

Table of Contents

A.	Membership	3
A1.	Membership fees	3
A2.	Non-members participating in activities	3
A3.	Privacy	3
A4.	Change of registered address of member	4
A5.	Obligations of Members	4
B.	Activities	4
B1.	Responsibilities and powers of Activity Leaders	4
B2.	Activity Leader Guide	4
C.	Administration	5
C1.	Insurance	5
C2.	Membership of other organisations	5
C3.	Advertising	5
C4.	Product endorsement	5
C5.	Electronic communication	5
Appendix 1	Schedule Of Membership And Other Fees	6

History of Changes

Version	Date	Details
1.00	5 August 2003	First Issue adopted at General Meeting
1.01	20 October 2003	Name of group changed according to resolution of meeting held 19 October 2003.
1.02	27 October 2003	Incorporation Number inserted
1.03	4 December 2003	Wording adjusted to remove reference to insurance in Non-Member Attendance Fee (Appendix 1); correction of Single Postal Membership fee
1.04	1 June 2004	Schedule of Membership Fees changed to show fees for 2005.
1.05	3 May 2005	Additional Bylaw A5 inserted by resolution of AGM 3/5/2005; Schedule of Fees retained without change for Calendar Year 2006
1.06	2 May 2006	Schedule of Fees retained without change for Calendar Year 2007
1.07	1 May 2007	Additional Bylaw B5 inserted by resolution of AGM 1/5/2007; Schedule of Fees retained without change for Calendar Year 2008
1.08	6 May 2008	Additional ByLaw clause A1(c) and alteration to clause A2; Schedule of Fees (changed) for Calendar Year 2008

A. *Membership*

A1. *Membership fees*

1 The committee may prescribe that:

(a) the first year's subscription for a new member shall be in proportion to the remaining quarters in that financial year, and

(b) a discount shall apply to the amount of the annual subscription for members renewing prior to December 31 and

(c) a discount shall apply to the annual subscription for an existing member and for a new member joining when that member is a holder of a current concession card that is stipulated as valid for public transport in Melbourne and Victoria and provides details of this card to the Secretary.

2 In each case above, the amount of subscriptions shall be set out in the schedule of membership fees currently in force, and which form Appendix 1 to these By-laws.

A2. *Non-members participating in activities*

Non-members who are guests of members, visitors, and prospective members may participate in activities of the Association on payment of the prescribed fee, provided that:

(a) participation as a non-member is limited to 3 occasions in any financial year;

(b) members will be responsible to ensure that their guests:

(i) are adequately equipped for the activity,

(ii) do not engage in conduct which may endanger the safety and welfare of other participants, and

(iii) observe the Rules and By-laws of the Association.

(c) a member participating in the activity will be assigned the duty of informing prospective members and visitors of the Rules and By-Laws and to request the observance of sub-clauses (i) to (iii) above.

A3. *Privacy*

1 Membership details of members shall be held secure and only disclosed to:

(a) the committee, and

(b) other members,

to the extent necessary to deliver the services of the Association.

2 Members shall respect the privacy of other members and shall not:

(a) seek to obtain personal details of another member not otherwise on the public record, or

(b) take a photograph of that member without permission of that member.

A4. *Change of registered address of member*

Each member must advise the Secretary of any change to their registered address, whether residential, postal or electronic, and must ensure, so far as is under their control, that mail is able to be received at that address. The Association will not be responsible for failure to receive any Newsletter, notice of meeting or other correspondence if this requirement is not observed.

A5. *Obligations of Members*

Each Member will be responsible to:

- (a) make himself/herself aware of the potential risks associated with an activity prior to participating
- (b) ensure that an activity is within his/her capabilities
- (c) ensure that they have food, water and equipment adequate to carry out the activity, and
- (d) comply with the reasonable directions that the leader of an activity may give in accordance with Bylaw B1(3)

B. *Activities*

B1. *Responsibilities and powers of Activity Leaders*

- 1 The Leader of each official Association activity has the responsibility for ensuring, so far as is reasonable, the safe and successful outcome of the activity.
- 2 The committee shall satisfy itself that a Leader has appropriate experience to lead a particular activity, by such measures as it may determine.
- 3 The Leader has the authority to:
 - (a) decline to allow any person to participate in the activity who in the opinion of the Leader, does not have adequate equipment or is not sufficiently experienced, to undertake a particular activity;
 - (b) alter the scope of, or terminate the activity in the interests of the safety and welfare of the participants;
 - (c) give directions to participants to perform certain roles or carry out certain actions for the benefit of the group as a whole.
- 4 The Leader may be required to carry out certain functions relating to the administration of the activity, as determined by the committee, including the recording of the full names of all participants, the reporting of any incidents affecting participants and the collection and remittance of non-member fees.
- 5 The Leader may submit to the Treasurer a claim for the reimbursement of reasonable expenses incurred in performing a reconnaissance of an event in order to fulfil clause 1 of this By Law. The committee will determine from time to time the nature and quantum of expenses that are considered reasonable

B2. *Activity Leader Guide*

- 1 The committee will publish and maintain an Activity Leader Guide which will be the recommended practice for the conduct of activities.

2 The Guide will be the basis for a consistent approach to the running of activities, and for the training of new Leaders.

C. Administration

C1. Insurance

1 The Association shall enter into arrangements to provide protection for the Association from damages claims, and may additionally provide insurance for members against personal injury arising from participation in Association activities or obtain other forms of insurance for the benefit of the Association.

2 The Association may join with other like organisations to arrange collective insurance for these matters.

3 The cost of such insurance shall be an integral component of the membership fees.

C2. Membership of other organisations

The Association may, by resolution of the committee, affiliate with other organisations whose Statement of Purposes is sympathetic with that of the Association

C3. Advertising

1 The Association may accept advertising for inclusion in its Newsletter to members, provided that all such material submitted for inclusion is in sympathy with the Statement of Purposes of the Association.

2 The editor of the Newsletter, in consultation with the committee, shall have the authority to accept or reject advertising material submitted for publication.

3 The Association may place advertisements to seek members or promote its activities. Copy for such advertisements must be approved by the committee prior to placement.

C4. Product endorsement

The Association will not endorse commercial products.

C5. Electronic communication

Where a notice or other document is required by the Rules to be sent to a member, or by a member, and is sent by electronic means in accordance with the Rules, then it will be sufficient evidence of delivery that:

(a) if transmitted from a hard copy, the sender retains the original hard copy and either:

(i) annotates it with the time and date of transmission, together with the electronic address to which the document had been sent, or

(ii) if the transmitting device produces a record of transmission, initials that record and attaches it to the original document

(b) if transmitted otherwise than from a hard copy, the sender prints out, initials and retains a copy of the original document, ensuring that details of the addressee are shown.

Appendix 1 Schedule Of Membership And Other Fees

These fees are applicable for the financial year commencing 1 January 2009.

Joining Fee and Annual Subscription Fee

<i>Fee</i>	<i>Amount</i>
Joining fee (per person)	\$5
Annual subscription fee (Renewal)	
E-mailed publications	
Single member	\$30
Joint members	\$55
Mailed publications	
Single member	\$40
Joint members	\$65

Early Renewal Payment Discount

For membership renewal payments received prior to January 1st, a discount of \$5 per membership shall apply.

Concession Card Holder Discount

If a Member provides details of a valid and current concession card to the Secretary then a discount of \$8 shall apply to the renewal subscription.

Initial Subscription Fee

<i>Month of Approval for Membership</i>	<i>Jan – Mar</i>	<i>Apr - June</i>	<i>July - Sept</i>	<i>Oct - Dec</i>
E-mailed publications				
Single member	\$30	\$23	\$15	\$8
Joint members	\$55	\$42	\$28	\$14
Mailed publications				
Single member	\$40	\$30	\$20	\$10
Joint members	\$65	\$49	\$33	\$17
Concession Card Discount	\$8	\$6	\$4	\$2

The Membership fees include components for insurance for public liability and for personal accident, for affiliation with Bushwalking Victoria Inc., and for general administration.

Temporary Member Fee

Visitors who are not financial members and who participate in Association activities, excepting social activities, are required to pay a fee of **\$5.00** per activity.