



Special Children's Christmas Party 2006

ABN: 19340913579m DGR: 900449525

Tuesday 8th August 2006

This year's party will be held on **Thursday 30th November**. We would be grateful to have your continued assistance as volunteers so please put this date in your diary.

Please be aware that the Victorian Government is phasing in a new checking system which will affect people who volunteer with children. The Working with Children Check (WWC) helps to protect children from sexual or physical harm by checking a person's criminal history for serious sexual, violence or drug offences and findings from professional disciplinary bodies. The WWC will become mandatory in Victoria from July 1st 2009 and all volunteers wishing to give their time to the Special Children's Christmas Party will be required to give their consent to a WWC. In the meantime, we ask that all volunteers complete the consent to police check form enclosed, which will result in random volunteer police checks for the 2006 party.

We will deal with hundreds of volunteers who are enthusiastic, friendly, responsible and reliable. We ask that all volunteers remember that the party is for the children. Family / friends are not invited.

If you would like to volunteer this year, please complete the enclosed application form and consent to police check and mail or fax them to Events Australia no later than Friday 3rd November 2006.

Sincerely,

Lauren Goethals
Event Coordinator
Events Australia

Events Australia

158 Moray Street, South Melbourne, VIC 3205

Phone: (03) 9682 4727 Fax: (03) 9682 4728 Email: lauren@eventsaust.com.au





Special Children's Christmas Party
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Held on Thursday 30th November 2006
TO ACCOMPANY ALL VOLUNTEER APPLICATION FORMS 2006

To all Volunteers

Variety and Events Australia are both extremely grateful for your contribution to this great event.

As part of ensuring a fun and safe environment for over 5,500 children we require all volunteers to give their consent for a police check by completing the form below.

We hope that you understand the necessity of this form, the need for its completion and return with your application.

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Variety Special Children's Christmas Party 2006
CONSENT TO POLICE CHECK

Full Name:

Association:

Residential Address:

Suburb: Postcode:

Contact Number:

Drivers License number: Expiry Date:.....

"I (*please print name*)..... consent to a police check at the discretion of Variety, the Children's Charity."

Date:

Signature:

KINDLY RETURN THIS FORM WITH YOUR APPLICATION FORM

Events Australia
158 Moray Street, SOUTH MELBOURNE, VIC 3205
Phone: (03) 9682 4727 Fax: (03) 9682 4728 Email: lauren@eventsaust.com.au





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VOLUNTEER APPLICATION FORM 2006

To volunteer, please complete the attached form & return to Events Australia by Fri 3rd Nov
Fax (03) 9682 4728 or Email lauren@eventsaust.com.au

NAME OF ASSOCIATION	
CONTACT NAME	
ADDRESS	
PHONE	
MOBILE	
E-MAIL	

Our Association will provide the following Volunteers:

Please note: Public Liability covers Volunteers between the ages of 18 and 70 years of age

Wednesday 29th November 2006

Time	Task Details	Volunteers Required	Number of your Volunteers Available
9am -12noon	BBQ Preparation- assisting MECC chef with food preparation	10 - 20	
9am -12noon	Set up of present area - unloading of present delivery - some heavy lifting	30	
12noon -4pm	Set up of present area- unpacking presents, general set up tasks	30	

Thursday 30th November 2006

Time	Task Details	Volunteers Required	Number of your Volunteers Available
7am -10am	Set up - some heavy lifting	20	
8.30am - 2pm	Event Assistance & Area Pack Up	200 +	
11am - 4.30pm	Assist with Presents & Area Pack up- some heavy lifting	50-60	

**PLEASE ENSURE EACH VOLUNTEER COMPLETES AND SIGNS THE
'CONSENT TO POLICE CHECK' FORM**

EVENTS

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Email: lauren@eventsaust.com.au