

CONSTITUTION

OF

**THE KOONUNG COMETS BASKETBALL CLUB
INCORPORATED**

[Reg'n No. A7575, ABN 12442701491]



1. Name

The name of the incorporated association is the Koonung Comets Basketball Club Incorporated (in these Rules called "the Club").

2. Statement of Purpose

The purpose of the Club is to promote the sport of basketball for the enjoyment and benefit of the Members and their families.

3. Definitions

(1) In these Rules, unless the contrary intention appears:

“Act” means the *Associations Incorporation Act 1981*;

“Annual General Meeting” means a General Meeting that is held annually and convened in accordance with Rule 11;

“basketball season” means the period that is designated from time to time as being the Winter or Summer season by the Association to which the Club is affiliated;

“business day” means between 9am and 4 pm on any day other than a Saturday, Sunday or gazetted public holiday for Melbourne, Victoria;

“Committee” means the committee of management of the Club;

“Committee member” means an Officer or ordinary member of the Committee;

“conflict of interest” arises where the personal interests (whether financial, familial or otherwise) of a Member (which term includes Committee members and sub-committee members, where appropriate) mean that he/she cannot make an impartial decision;

“financial year” means a year ending on 30 September;

“General Meeting” means a meeting of Members which is either an Annual General Meeting or a Special General Meeting;

“Member” means a member of the Club in accordance with Rule 5(2);

“Officer” means an office-holder of the Club under Rule 21;

“ordinary member of the Committee” means a member of the Committee who is not an Officer;

“Public Officer” means the person holding office under these Rules as public officer of the Club;

“Register of Members” means a document or electronic record listing the current Members, their contact details, player names and dates of birth;

“Registrar” means the person holding office under these Rules as registrar of the Club;

“Registration Fee” means the biannual fees payable in respect of each person playing or intending to play basketball for the Club in accordance with Rule 5(7);

“Regulations” means regulations under the Act;

“relevant documents” has the same meaning as in the Act;

“Rules” means all rights, requirements, obligations and duties set out in this document;

“Secretary” means the person holding office under these Rules as secretary of the Club or, in the absence of such a person, the Public Officer;

“special business” means all business conducted at a Special General Meeting and all business conducted at an Annual General Meeting other than ordinary business as described in Rule 11(3);

“Special General Meeting” means a General Meeting, other than an Annual General Meeting, convened in accordance with Rule 12; and

“special resolution” means a resolution voted for by at least 75% of persons attending the meeting and eligible to vote.

4. Alteration of the Rules

These Rules and the statement of purpose of the Club may be altered by special resolution at a General Meeting.

5. Membership and Registration Fees

(1) Membership of the Club is available to any person who:

- (a) is interested in the sport of basketball; and
- (b) accepts these Rules and the codes of conduct and other requirements of the Club (and the Association to which the Club is affiliated) concerning behaviour, sportsmanship and membership; and
- (c) undertakes to be supportive of the Club at all times; and
- (d) is at least 18 years of age at the time of application or membership renewal and plays or intends to play basketball for the Club; or
- (e) is a parent or guardian of any child who is less than 18 years of age at the time of application or membership renewal and who plays or intends to play basketball for the Club (up to two adults can be Members in respect of that child and if there is more than one such child in the family, the maximum number of adults that can be Members in respect of those children is two); or
- (f) is, or wishes to be, a coach or Committee member; or
- (g) wishes to assist or promote the Club in another way recognised by the Committee as entitling that person to apply for membership.

(2) A person who applies and is eligible for membership as provided in these Rules becomes a Member:

- (a) in the case of a person applying for membership under Rule 5(1)(d) or (e), on payment of the Registration Fee and registration in the Register of Members; or
- (b) in the case of a person applying for membership under Rule 5(1)(f) or (g), upon registration in the Register of Members.

(3) The application of a person for membership of the Club must:

- (a) be made in writing in the appropriate form set out in Appendix 1; and
- (b) be lodged with the Registrar and accompanied by the Registration Fee, where applicable, in accordance with Rule 5(7) or as agreed by the Registrar; and

- (c) if the application is made under Rule 5(1)(d) or (e), be accompanied by a completed medical form (set out in Appendix 1).
- (4) The Registrar must, within 28 days after receipt of the application and Registration Fee (where applicable), enter the applicant's name in the Register of Members provided however that the Registrar may delay registration if the Registrar has referred the application to the Committee to determine whether the applicant is eligible for membership.
- (5) If the Committee determines that an applicant is ineligible for membership, the Secretary must, as soon as practicable, notify the applicant in writing that the application has been rejected and return the Registration Fee received from the applicant, if any.
- (6) A right, privilege, or obligation of a person by reason of membership of the Club:
 - (a) is not capable of being transferred or transmitted to another person; and
 - (b) terminates upon the cessation of membership whether by death, mental incapacity, resignation or otherwise (as stipulated in Rule 7(2)).
- (7) The Registration Fee, and any discounts or penalties, will be determined from time to time by the Committee and shall be payable on or before the sixth game of each basketball season (or as otherwise determined by the Committee) and is payable by an existing Member or an applicant for membership who is:
 - (a) at least 18 years of age and plays or intends to play basketball for the Club in that basketball season; and
 - (b) a parent or guardian of a child that plays or intends to play basketball for the Club in that basketball season (where there are two Members registered in respect of a child only one Registration Fee is payable in respect of that child).
- (8) Existing Members who wish to renew their membership for the forthcoming basketball season and who are eligible under Rule 5(1)(d) or (e) must complete the appropriate registration form and medical form set out in Appendix 1 and this must accompany their Registration Fee paid in accordance with Rule 5(7) and be lodged with the Registrar.
- (9) The Committee may amend the forms set out in Appendix 1 from time to time.

6. Register of Members

- (1) The Registrar must keep and maintain a Register of Members containing:
 - (a) the name, address, email address (if provided) and date of birth (if the Member will be playing basketball) of each Member;
 - (b) the name and date of birth of the child or children playing basketball for the Club of whom the Member is parent or guardian;
 - (c) the date on which each Member's name was entered in the Register of Members.
- (2) The Register of Members must be made available free of charge for inspection by any Member at a time convenient to the Registrar. A Member is entitled to view his or her own record but only the name and membership status of any other Member.

7. Ceasing membership

- (1) A Member who has paid all moneys due and payable by the Member to the Club may resign from the Club by giving notice in writing to the Secretary of his or her intention to resign. Upon receipt of the notice, that person ceases to be a Member.

- (2) In addition to Rule 7(1), a person ceases to be a Member if he/she:
- (a) no longer satisfies the eligibility requirements set out in Rule 5(1) (for example if a player has turned 18 years of age prior to an application for membership renewal that player will be registered as a Member and his/her parent(s) or guardian(s) will cease to be a Member(s));
 - (b) has been expelled pursuant to Rule 8; or
 - (c) fails to pay a Registration Fee or any other monies payable to the Club by the due date.
- (3) The Registrar must record in the Register of Members the date on which a person ceased to be a Member.

8. Discipline, suspension and expulsion of Members

(1) Subject to Rule 8(4), if the Committee is of the opinion that a Member (or a member of his or her family or another person that the Member is responsible for such as a person invited by the Member to a game, training session or meeting involving the Club) has failed to comply with these Rules or has been guilty of conduct unbecoming a Member or prejudicial to the interests of the Club, the Committee may by resolution:

- (a) require the Member to meet all costs, charges and penalties incurred by the Club concerning or relation to the non-compliance or misconduct together with an administration surcharge of 20%; and/or
- (b) suspend that Member from membership of the Club for a specified period; or
- (d) expel that Member from the Club; and
- (e) preclude that Member (or a member of his or her family or another person that the Member is responsible for) from entering premises managed, operated or hired by the Club for a specified period.

(2) The Secretary must, as soon as practicable after the Committee makes a resolution under Rule 8(1), give the Member a written notice:

- (a) setting out the resolution of the Committee and the grounds on which it is based; and
- (b) stating that the Member may appeal the resolution by submitting a written statement to the Committee detailing the grounds on which the Member seeks revocation of the resolution within 14 days after the notice has been given to that Member; and
- (c) informing the Member that if he or she does not appeal the resolution within the 14 day period, the resolution will come into effect on that date and if the Member does appeal in accordance with this Rule, the Committee will review its decision within 14 days of receipt of the Member's appeal and the Member will be advised of the outcome of the Committee's review as soon as practicable thereafter.

(3) In reviewing its decision, the Committee:

- (a) may require the Member to meet with the Committee and make an oral presentation and answer questions; and
- (b) must give due consideration to the written statement submitted by the Member; and
- (c) must decide whether it wishes to confirm or revoke its resolution (confirmation to be by special resolution).

(4) A resolution of the Committee under Rule 8(1) does not take effect until:

- (a) the 14 day period elapses without the Member appealing under Rule 8(2)(b); or

- (b) if the Member exercises a right of appeal under Rule 8(2), the Club confirms the resolution and the Secretary has given the Member notice of the Committee's decision.

9. Disputes and mediation

(1) The grievance procedure set out in this Rule applies to disputes under these Rules between:

- (a) a Member and another Member concerning activities of the Club; or
- (b) a Member and the Club;

but does not apply to decisions and resolutions made under Rule 8.

(2) If a Member wishes to resolve a dispute or difference ("dispute") it has with the Club or another Member, the Member must by written notice advise the Secretary and, if applicable, the other Member of the nature of the dispute and propose a place for a meeting.

(3) The parties to the dispute must meet and discuss the matter in dispute in good faith, and, if possible, resolve the dispute within 14 days after the dispute comes to the attention of all of the parties.

(4) If the parties are unable to resolve the dispute at the meeting, or if a party fails to attend that meeting, then the parties must, within 10 days, hold a meeting in the presence of a mediator.

(5) The mediator must be:

- (a) a person chosen by agreement between the parties; or
- (b) in the absence of agreement:
 - (i) in the case of a dispute between a Member and another Member, a person appointed by the Committee ; or
 - (ii) in the case of a dispute between a Member and the Club, a person who is a mediator appointed or employed by the Dispute Settlement Centre of Victoria (Department of Justice); and
- (c) paid for in equal shares by the parties to the dispute.

(6) A Member can be a mediator provided that such Member is not a party to the dispute.

(7) The mediator, in conducting the mediation, must:

- (a) give the parties every opportunity to be heard; and
- (b) allow due consideration by all parties of any written statement submitted by any party; and
- (c) ensure that natural justice is accorded to the parties to the dispute throughout the mediation process.

(8) The mediator must not determine the dispute.

(9) If the mediation process does not result in the dispute being resolved, the parties may seek to resolve the dispute in accordance with the Act or otherwise at law.

10. Life Membership

(1) Nominations for Life Membership may be tendered to the Committee and nominations must be passed by a special resolution at a General Meeting. To be eligible for Life Membership, a person must have given valuable and distinguished service to the Club.

(2) Life Members enjoy the benefits of membership and bear the responsibilities arising from membership but are not required to pay Registration Fees.

11. Annual General Meetings

(1) The Committee will determine the date, time and place of the Annual General Meeting. The Committee will endeavour to hold the Annual General Meeting within six weeks after the end of the Club's financial year (ie. before 11 November).

(2) The notice convening the Annual General Meeting must specify that the meeting is an Annual General Meeting.

(3) The ordinary business of the Annual General Meeting shall be:

(a) to confirm the minutes of the previous Annual General Meeting and of any Special General Meeting held since that meeting; and

(b) to receive from the Committee reports upon the transactions of the Club during the last preceding financial year; and

(c) to elect Officers and the ordinary members of the Committee; and

(d) to receive and consider the Club's annual financial statement.

(4) The Annual General Meeting may conduct any special business of which notice has been given in accordance with these Rules.

12. Special General Meetings

(1) In addition to the Annual General Meeting, Special General Meetings may be convened whenever Committee thinks fit and must be convened when requested in writing by Members representing not less than 5 per cent of the total number of Members,

(2) The request for a Special General Meeting must:

(a) state the nature of the business sought to be conducted and the objectives of the meeting;

(b) be signed by the Members requesting the meeting; and

(c) be sent to the Secretary.

(3) If the Committee does not cause a Special General Meeting to be held within one month after the date on which the request is received by the Secretary, the Members making the request, or any of them, may convene a Special General Meeting to be held not later than 2 months after that date.

(4) If a Special General Meeting is convened by Members in accordance with Rule 12(3), it must be convened in the same manner so far as possible as a meeting convened by the Committee.

13. Notice of General Meetings

(1) The Secretary, at least 14 days, before the date fixed for holding a General Meeting, must cause a notice to be sent to each Member stating the place, date and time of the General Meeting and the nature of any special business to be conducted at the General Meeting including the business required in Rule 12(2)(a) in the case of a Special General Meeting requested by Members under Rule 12(1) .

(2) No business other than that set out in the notice convening a General Meeting may be conducted at the General Meeting.

(3) A Member wishing to bring any business before a General Meeting must notify the Secretary in writing, or by electronic transmission, of that business, in sufficient time to enable that business to be included in the notice convening the next General Meeting.

14. *Quorum at General Meetings*

- (1) No item of business may be conducted at a General Meeting unless a quorum of Members entitled under these Rules to vote is present at the time when the meeting is considering that item.
- (2) Five Members personally present (being Members entitled under these Rules to vote at a General Meeting) constitute a quorum for the conduct of the business of a General Meeting.
- (3) If, within half an hour after the appointed time for the commencement of a General Meeting, a quorum is not present:
 - (i) in the case of a meeting convened upon the request of Members, the meeting must be dissolved; and
 - (ii) in any other case, the meeting shall stand adjourned to the same day in the next week at the same time and (unless another place is specified by the Chairperson at the time of the adjournment or by written notice to Members given before the day to which the meeting is adjourned) at the same place.
- (4) If at the adjourned meeting the quorum is not present within half an hour after the time appointed for the commencement of the meeting, the Members personally present (being not less than 3) shall be a quorum.

15. *Presiding at General Meetings*

- (1) The President, or in the President's absence, the Vice-President, shall preside as Chairperson at each General Meeting.
- (2) If the President and the Vice-President are absent from a General Meeting, or are unable to preside, the Members present must select one of their number to preside as Chairperson.

16. *Adjournment of General Meetings*

- (1) The Chairperson may, with the consent of a majority of Members present at the General Meeting, adjourn the meeting from time to time and place to place.
- (2) No business may be conducted at an adjourned General Meeting other than the unfinished business from the General Meeting that was adjourned.
- (3) If a General Meeting is adjourned for 14 days or more, notice of the adjourned General Meeting must be given in accordance with Rule 13.
- (4) Except as provided in Rule 16(3), it is not necessary to give notice of an adjournment or of the business to be conducted at an adjourned General Meeting.

17. *Voting at General Meetings*

- (1) Upon any question arising at a General Meeting, a Member has one vote only.
- (2) All votes must be given personally.
- (3) In the case of a deadlock in voting on a question, the Chairperson of the General Meeting is entitled to exercise a second or casting vote.
- (4) A Member is not entitled to vote at a General Meeting:
 - (a) unless all moneys due and payable by the Member to the Club have been paid; or
 - (b) if the Member has a conflict of interest.

18. Manner of determining whether resolution carried

If a question arising at a General Meeting is determined on a show of hands:

- (a) a declaration by the Chairperson that a resolution has been:
 - (i) carried; or
 - (ii) carried unanimously; or
 - (iii) carried by a particular majority; or
 - (iv) lost; and
- (b) an entry to that effect in the minutes of the Club;

is evidence of the fact, without proof of the number or proportion of the votes recorded in favour of, or against, that resolution.

19. Poll at General Meetings

(1) If at a General Meeting a poll on any question is demanded by not less than 3 Members, it must be taken at that meeting in such manner as the Chairperson may direct and the resolution of the poll shall be deemed to be a resolution of the General Meeting on that question.

(2) A poll that is demanded on the election of a Chairperson or on a question of an adjournment must be taken immediately and a poll that is demanded on any other question must be taken at such time before the close of the General Meeting as the Chairperson may direct.

20. Committee of Management

(1) The affairs of the Club shall be managed by the Committee.

(2) The Committee:

- (a) will control and manage the business and affairs of the Club;
- (b) may, subject to these Rules, the Act and the Regulations, exercise all such powers and functions as may be exercised by the Club other than those powers and functions that are required by these Rules to be exercised by General Meetings of the Members;
- (c) subject to these Rules, the Act and the Regulations, has power to perform all such acts and things as appear to the Committee to be essential for the proper management of the business and affairs of the Club;
- (d) will determine the roles and responsibilities of each Committee member and delegate the necessary power to enable each Committee member to perform his/her role and responsibilities; and
- (e) may establish sub-committees to perform any of the Committee's roles and responsibilities and may vary the functions and responsibilities of sub-committees or disband any of them as it sees fit.

(3) The Committee shall consist of:

- (a) the Officers; and
- (b) up to twelve ordinary members of the Committee;

each of whom shall be elected at the Annual General Meeting in each year.

21. Office holders

(1) The Officers shall be:

- (a) a President;
- (b) a Vice-President;
- (c) a Treasurer;
- (d) a Secretary;
- (e) a Registrar; and
- (f) Public Officer.

(2) Each Officer shall hold office until the Annual General Meeting next after the date of his or her election but is eligible for re-election.

(3) In the event of a casual vacancy in any office referred to in Rule 21(1), the Committee may appoint a Member (including one of the Committee members) to the vacant office and the Member appointed may continue in office, subject to these Rules, until the conclusion of the Annual General Meeting next following the date of the appointment.

22. Ordinary members of the Committee

(1) Subject to these Rules, each ordinary member of the Committee shall hold office until the Annual General Meeting next after the date of election but is eligible for re-election.

(2) In the event of a casual vacancy occurring in the office of an ordinary member of the Committee, the Committee may appoint a Member to fill the vacancy and the Member appointed may continue in office, subject to these Rules, until the conclusion of the Annual General Meeting next following the date of the appointment.

23. Election of Officers and ordinary members of the Committee

(1) Nominations of candidates for election as Officers or as ordinary members of the Committee must be:

- (a) made in writing, signed by two Members and accompanied by the written consent of the candidate (which may be endorsed on the form of nomination); and
- (b) delivered to the Secretary at or prior to the Annual General Meeting.

(2) A candidate may be nominated for more than one Committee position but can only be elected to one position.

(3) If the number of nominations received is less than or equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.

(4) If the number of nominations exceeds the number of vacancies to be filled, a ballot must be held.

(5) The ballot for the election of Officers and ordinary members of the Committee must be conducted at the Annual General Meeting in such manner as the Committee may direct.

(6) If insufficient nominations are received to fill all vacancies on the Committee, the vacancies can be filled (but do not have to be filled) pursuant to Rule 21(3) or 22(2) provided that there are sufficient Committee members to constitute a quorum under Rule 27(1) and to manage the affairs of the Club.

(7) If insufficient nominations are received to fill all vacancies on the Committee and there are sufficient Committee members to constitute a quorum under Rule 27(1) and to manage the affairs of the Club, the meeting shall stand adjourned to the same day in the next week at the same time and (unless another place is specified by the Chairperson at the time of the adjournment or by written notice to Members given before the day to which the meeting is adjourned) at the same place.

24. Vacancies

(1) The office of an Officer or an ordinary member of the Committee becomes vacant if the Officer or ordinary member of the Committee:

- (a) ceases to be a Member;
- (b) has his/her membership suspended;
- (c) becomes an insolvent under administration within the meaning of the Corporations Law;
- (d) resigns from office by notice in writing given to the Secretary; or
- (e) is removed from office under Rule 24(3) or 30.

(2) In addition to Rule 24(1), the office of an Officer or Venue Manager becomes vacant if the Officer or Venue Manager, as the case may be, becomes an insolvent under administration within the meaning of the Corporations Law however the former Officer or Venue Manager would become an ordinary member of the Committee.

(3) The Committee may by special resolution remove from office an Officer or an ordinary member of the Committee who:

- (a) consistently fails to attend Committee meetings; or
- (b) fails to perform the role required of his/her office without good cause.

25. Meetings of the Committee

(1) The Committee must meet at least 4 times in each year at such place and such times as the Committee determines.

(2) Committee meetings may be convened by the President or by any 3 Committee members.

26. Notice of Committee meetings

Written or electronic notice of each Committee meeting must be given to each Committee member at least 3 business days before the date of the meeting.

27. Quorum for Committee meetings

(1) Any two Officers together with any three ordinary members of the Committee constitute a quorum for the conduct of the business of a Committee meeting.

(2) No business may be conducted unless a quorum is present.

(3) If within half an hour of the time appointed for the meeting a quorum is not present the meeting shall stand adjourned to the same place and the same time and day in the following week.

(4) The Committee may act notwithstanding any vacancy on the Committee.

28. Presiding at Committee meetings

At Committee meetings:

- (a) the President or, in the President's absence, the Vice-President presides; or
- (b) if the President and the Vice-President are absent, or are unable to preside, the the Committee members present must choose one of their number to preside.

29. Voting at Committee meetings

(1) Questions arising at a Committee meeting shall be determined on a show of hands or, if a Member requests, by a poll taken in such manner as the person presiding at that meeting may determine.

(2) Each Committee member present at a Committee meeting (including the person presiding at the meeting) is entitled to one vote and, in the event of a deadlock on any question, the person presiding may exercise a second or casting vote.

(3) Prior to a vote being taken on a particular matter, a Committee member must disclose any conflict of interest that he/she has concerning that matter and must abstain from voting unless a majority of the remaining Committee members present at the meeting decide otherwise.

30. *Removal of Committee member*

(1) The Club in General Meeting may, by special resolution, remove any Committee member before the expiration of the Committee member's term of office and appoint another Member in his or her place to hold office until the expiration of the term of the removed Committee member.

(2) A Committee member who is the subject of a proposed resolution referred to in Rule 30(1) may make representations in writing to the Secretary or President (not exceeding a reasonable length) and may request that the representations be provided to the Members.

(3) The Secretary or the President may give a copy of the representations to each Member or, if they are not so given, the Member may require that they be read out at the meeting.

31. *Minutes of meetings*

The Secretary must keep minutes of the resolutions and proceedings of each General Meeting, and each Committee meeting, together with a record of the names of persons present at Committee meetings.

32. *Sub-committees*

(1) A sub-committee established by the Committee under Rule 20(2) will be answerable to the Committee and take direction from the Committee.

(2) Each sub-committee will be presided over by a Committee member and all members of the sub-committee must be Members.

(3) Questions arising at a sub-committee meeting shall be determined on a show of hands. Each sub-committee member present at the meeting (including the person presiding at the meeting) is entitled to one vote and, in the event of a deadlock on any question, the person presiding may exercise a second or casting vote.

(4) Prior to a vote being taken on a particular matter, a sub-committee member must disclose any conflict of interest that he/she has concerning that matter and must abstain from voting if a majority of the remaining sub-committee members present at the meeting so decide.

33. *Funds*

(1) The Treasurer must:

- (a) collect and receive all moneys due to the Club and make all payments authorised by the Club;
- (b) keep correct accounts and books showing the financial affairs of the Club with full details of all receipts and expenditure connected with the activities of the Club; and
- (c) table a current financial statement at the Annual General Meeting.

(2) All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments must be signed by any two of the following Officers:

- (a) President;

(b) Secretary; and

(c) Treasurer.

(3) The funds of the Club shall be derived from entrance fees, games charges, Registration Fees, fund-raising, donations and such other sources as the Committee determines.

34. *Notice to Members*

Any notice that is required to be given to a Member by the Committee or an Officer under these Rules may be given by:

(a) delivering the notice to the Member personally;

(b) sending it by prepaid post addressed to the Member at that Member's address shown in the Register of Members (receipt of which is deemed to be two business days after mailing); or

(d) electronic transmission to the member's email address, if any, appearing in the Register of Members (receipt of which is deemed to be within 24 hours after transmission or the commencement of the next business day whichever is later).

35. *Winding up*

In the event of the winding up or the cancellation of the incorporation of the Club, the assets of the Club must be disposed of in accordance with the provisions of the Act.

36. *Custody and inspection of books and records*

(1) Except as otherwise provided in these Rules, the Secretary must keep in his or her custody or under his or her control all books, documents and securities of the Club.

(2) All accounts, books, securities and any other relevant documents of the Club must be available for inspection free of charge by any Member at a time convenient to the Officer holding the documents.

APPENDIX 1

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- 1. Non-Player Registration Form**
- 2. Medical Form**
- 3. Player Registration Form**

NON- PLAYER FORM



APPLICATION FOR MEMBERSHIP OF KOONUNG COMETS BASKETBALL CLUB INCORPORATED

I,....., of
(name) (address)

.....(Telephone)(Mobile)(email)

desire to become a Member of **Koonung Comets Basketball Club.**

In the event of my admission as a Member, I agree to be bound by the Rules of the Club for the time being in force; to accept the Club's codes of conduct and other requirements concerning behaviour, sportsmanship and membership and to be supportive of the Club at all times.

My qualifications for membership of the Club are *(delete whichever is not applicable)*:

- I am or wish to be a coach or Committee member with the Club.
- I wish to assist or promote the Club.

Signature of Applicant

Date

Koonung Comets Basketball Club Inc.

MEDICAL FORM

[season]

Surname of player(s): Phone No.:

Address: Mobile No.:

Doctor's Name: Phone No.:

Doctor's Address:

Medicare No.: Ambulance Subscriber No:

Private Health Insurance: (name) No:

Emergency Contact: (name) Phone No:

	Player 1	Player 2	Player 3
First name:			
Date of Birth:			
Boy or Girl?			
Medical Conditions the Club should be aware of			

I hereby give permission for this information to be given to Club coaches, team managers, referees and Club committee members. I agree to any of these people taking such action as they deem necessary to obtain medical care for me/my child/children in the event of an accident or injury.

Dated:

Parent/Guardian(s) signature:

Parent/Guardian(s) Name:

Player's Signature (if 18 or more)

Form may be posted to the Registrar:

**Mike Denison
1 Pryton Crt
Balwyn 3103
Phone 9898 5741**

Privacy Statement: This information is required to perform the functions and activities of Koonung Comets Basketball Club Inc (Reg. No. A7575 ABN 12 442 701 491) and can be accessed by contacting the Registrar.

Koonung Comets Basketball Club Inc.

Player Registration & Membership Application - [Season]

Registration Day: [location and time]

Surname of player(s): Phone No.:

Address: Mobile No.:

	Postcode:	Email address:	
	Player 1	Player 2	Player 3
First name:			
Date of Birth:			
Boy or Girl?			
Singlet Number:			
Are there any nights you can't practice?			
Do you play championship basketball? With whom?			
Are you registered with another EDJBA team?			

I hereby apply for membership of the Club as a parent/guardian of a player(s) under 18 years old **OR** player aged 18 or more (delete whichever is not applicable) I agree to be bound by the Club Constitution and comply with the Club's standards of behaviour and sportsmanship. I acknowledge that the Club will not be liable if a player is injured while he/she is involved in a Club activity.

Parents' signatures:

Parents names:

Player signature (if 18)

Volunteers Needed

Please note that this club will cease to exist without the voluntary efforts of players and parents. Please tick at least one of the following:

Promotions
 Coaching
 Finals
 Committee

Administration
 Grade Secretary
 Stadium Opener
 Fixture Day

Player Fees:

1st player in family: \$80

2nd player in family: \$60

3rd and subsequent players: \$40

Discount for NEW family: \$20

Family discount for early payment (by) \$5

Payment may be posted to the Registrar:

Mike Denison

1 Pryton Crt

Balwyn 3103

Phone 9898 5741

Please make cheques or money orders payable to Koonung Comets Basketball Club Inc

Fine for late payment
(after round 6) \$

Player withdrawn from team \$

Uniform enquiries:
Claire MacFie. Phone 9899 6203

Privacy Statement: This information is required to perform the functions and activities of Koonung Comets Basketball Club Inc

