

Go to the <http://mail.vicnet.net.au/cgi-bin/mailman/listinfo/hlinc> page on the internet. Scroll down this page until you come to this section

### Hlinc Subscribers

(The subscribers list is only available to the list members.)

Enter your address and password to visit the subscribers list:

Address:  Password:

Here you can login to your account details on the HLInc eList. If you have not changed your password (and the account was set up for you) then your password will be your first name backwards, in lower case.

After your login is successful you need to find your name in the lists and click on it.

This takes you into your details only (you can't access any other members details)

The following page appears. For this purpose I have removed a number of the fields so as to show you the ones you need to use.

The Mail delivery option is by default set to Enabled. You can click into the Disabled check box and this will result in your remaining on the HLInc Elist and yet not received emails until you change back to Enabled.

If you are on any other Vicnet based Elists you can have this apply to all of those lists by clicking the Change Globally check box.

### Hlinc mailing list membership configuration for diannej2 at optusnet.com.au, Dianne Jones

diannej2 at optusnet.com.au, Dianne Jones's subscription status, password, and options for the Hlinc mailing list.

### Changing your Hlinc membership information

You can change the address that you are subscribed to the mailing list with by entering the new address in the fields below. Note that a confirmation email will be sent to the new address, and the change must be confirmed before it is processed.

Confirmations time out after about 3 days.

You can also optionally set or change your real name (i.e. *John Smith*).

If you want to make the membership changes for all the lists that you are subscribed to at vicnet.net.au, turn on the *Change globally* check box.

### Your Hlinc Subscription Options

*Current values are checked.*

Note that some of the options have a *Set globally* checkbox. Checking this field will cause the changes to be made to every mailing list that you are a member of on vicnet.net.au. Click on *List my other subscriptions* above to see which other mailing lists you are subscribed to.

#### Mail delivery

Set this option to *Enabled* to receive messages posted to this mailing list. Set it to *Disabled* if you want to stay subscribed, but don't want mail delivered to you for a while (e.g. you're going on vacation). If you disable mail delivery, don't forget to re-enable it when you come back; it will not be automatically re-enabled.

Enabled  
 Disabled

On returning you can visit the [Hlinc Archives](#) to look at earlier postings to the list.