

**Minutes for Committee MEETING of FRIENDS OF THE BENALLA LIBRARY INC.  
(FOBL) held at 9:30am at the Benalla Library on  
Thursday 6<sup>th</sup> May 2021**

**1. Apologies:** Robyn Maclean, Heather & Keith Rogers

**2. Present:** Geraldine McCorkell, Phyllis Doxey, Corrie Witlox, Andrea Stevenson,  
Deb Saunders, Lynne Lidgerwood

**3. Minutes of the previous meeting Thursday 1<sup>st</sup> April 2021 were read**

**Received:** Corrie Witlox

**Seconded:** Andi Stevenson

**Passed**

**Business Arising:**

- ✚ There has been changes made to the May roster, Geraldine looking after roster while Robyn's away. Volunteers can do a swap, if you have trouble contact Geraldine.
- ✚ The windows that were vandalized have now been fixed all bar one due to the size of glass and the height of the window, sometime in the next week or so should be completed.
- ✚ Flowers and card from FOBL were purchased for Anne-Maree and Partner on celebrating their wedding day.

**4. Correspondence:**

**In :** Email from Neena Shanks , thanks for the minutes and acknowledged that we were doing a wonderful job for the library and community.

**Out:** Nil

**Moved that correspondence be accepted:**

**Accepted:** Corrie Witlox

**Seconded:** Lynne Lidgerwood

**Passed**

**REPORTS:**

✚ **Treasurer's Report** tabled

The Treasurer asked that accounts be passed for payment.

<b>Opening Balance as at 1/04/2021</b>	<b>\$ 13, 213.63</b>
<b>Income</b>	<b>\$ 2, 707.56</b>
<b>Expenditure</b>	<b>\$ 983.84</b>

<b>Closing Balance as at 30/04/21</b>	<b>\$ 14, 937.35</b>
<b>Balance as at Bendigo statement 30/04/21</b>	<b>\$ 14, 937.35</b>

**Term Deposit maturing 11/04/22 \$10,561.27**

**Total Funds \$ 25,498.62**

**Moved:** Corrie Witlox

**Seconded:** Andi Stevenson

**Passed**

✚ **Membership Report : Robyn**

✚ Geraldine has membership forms ready for posting in June.

**📌 Librarian's Co-Ordinator's Report: Ashley**

- 📌 A new Employer for the Library is Megan Earl with eighteen hours of work a week, with Kate returning from maternity leave doing six hours a week.
- 📌 Looking into having newspapers re-instated with covid-19 rules and hand sanitiser for use near the newspapers.
- 📌 Looking into having a general meeting in the near future where 15 people can attend (instead of 10).
- 📌 Ashley Library Co-Ordinator submitted a list request for equipment and books to buy for our library as we slowly open up to the community.  
Metal Shelves, DVD spinner, Book Ends, Quote to have bookshelves built with casters that can be moved around, Pyramid built for book display, Refresh with new Board games puzzles etc. The money raised by FOBL helps to buy the above items to enhance and make our library one of the best.

**📌 Bookshop Report :**

- 📌 Going well with the help of our wonderful volunteers.

**Reports were accepted:**

**Moved:** Lynne Lidgerwood

**Seconded:** Geraldine McCorkell

**Passed**

**GENERAL BUSINESS:**

- 📌 Numbers allowed in the library at any one time are 10 at the moment. Still a problem for having a general meeting. Shortly with consultation we can have 15 people at a general meeting.
- 📌 Geraldine and Deb looking into a QR code for the bookshop. We would still run both options as not everyone has data on their phone to download QR code.

**The next meeting will be Thursday 3<sup>rd</sup> June 2021**