

**MINUTES for the GENERAL MEETING of
FRIENDS OF THE BENALLA LIBRARY INC. (FOBL)
to be held at 9:45am at the Benalla Library
on Thursday 7th March 2024**

1. Apologies: Lynn Gibson, Amber Gold, Heather Rogers, Priscilla Shanks, Robyn Maclean, Claire Rudolph, Dawn Stephens, Amanda Edgar

2. Present: Andi Stevenson, Geraldine McCorkell, Corrie Witlox, Deb Saunders, Chris Glynn, Bev Thornell, Kay Johnson, Joan Brown, Ashley Merbach, Phyllis Doxey, Leanne Lefebvre, Kay Blore, Shirley Robertson

3. Minutes of the previous meeting held on February 1st 2024

Received: Andi Stevenson **Seconded:** Christine Glynn **Passed**

Business Arising:

- Explanation of Patron Recommendation Wall Displays requested for purchase

4. Correspondence:

In: Email confirming Shannan (BRCC) visit

Out: Council has paid \$153 for the coffee vouchers

Email to Ashley to confirm that we would pay half of the cost for an author visit

Moved that correspondence be accepted:

Accepted: Joan Brown **Seconded:** Corrie Witlox **Passed**

REPORTS:

 **Treasurer's Report**

January 1st – February 29th, 2024

Income	\$	4,919.88
Expenditure	\$	1,827.98
Closing Balance	\$	16,043.96
Term Deposit due 11/4/24	\$	10,667.10
Total Funds	\$	26,711.06

Moved: Bev Thornell **Seconded:** Kay Johnson **Passed**

 **Membership Report :**

General Members	101
Life Members	38
Total Members	139

Long time volunteer at Redb4, Selma Orton is leaving Benalla. We thank Selma for her long and reliable service as a member of FOBL and Redb4. We wish Selma a happy retirement in Canberra.

A thank you card will be organised for Selma.

Library Coordinator's Report:

HIGHLIGHTS SINCE LAST MEETING (AGM):

- We have welcomed two authors, Jess McLough and Karen Viggers.
- Early Years, Junior, and Teen programs have started back after a break over school holidays.
- We began showing the *Convict Tokens* travelling National Museum of Australia showcase.
- We held our annual inventory on Saturday 10 and Sunday 11 of Feb – scanning over 22,000 items!
- James participated in an outreach for Waminda at the CWA Hall.
- Hoopla, a new digital service, came online. Hoopla holds eBooks, eAudiobooks, eComics, TV, Movies, and Music. Gain access with your library card, like other apps.

REGULAR WEEKLY PROGRAMS:

- Mondays: Mahjong Mondays, 10:30am
- Mondays: Casual Spanish Class, Coming Soon
- Tuesdays: Walking Talking-Book Club, 9:00am
- Tuesdays: Chatty Café Communi-tea Cuppa's and Chat's, 10:00am
- Wednesday: Crafternoons, 2:00pm
- Wednesdays: Online Library Help Sessions, 4:00pm
- Thursdays: Walking Talking-Book Club, 9:00am
- Thursdays: Scrabble, 10:00am
- Thursdays: Card Game Club, 2:00pm
- Fridays: Silent Reading Sprints, 10:00am
- Saturdays (fortnightly): Benalla Permaculture Book Club

REGULAR MONTHLY PROGRAMS:

- First Tuesday: Chess Club, 2:00pm
 - Second Wednesday: Library Lovers Social, 5:00pm
 - Third Thursday: Family History Research Support, 10:00am
 - Second Friday: Spintronics for Adults, 2:00pm
 - Last Friday: Basic Digital Help 20min One-On-One Sessions, 2:00pm, 2:20pm, 2:40pm
- Staff are only able to help with basic assistance, e.g. help downloading apps or resetting passwords

UPCOMING FILM SCREENINGS:

- Barbie, Friday 8 March, 2:30pm
- Mary and Max, Tuesday 2 April, 2:30pm

UPCOMING EVENTS:

- AUTHOR TALK: Andrew Skeoch, Wednesday 13 March, 5:00pm
- AUTHOR TALK: Fiona Lowe, Thursday 21 March, 11:00am
- AUTHOR TALK: Glenna Thomson, Friday 22 March, 2:00pm
- AUTHOR TALK: Lee Lehner, Wednesday 17 April, 6:00pm
- AUTHOR TALK: Kylie Orr, Friday 3 May, 10:30am
- AUTHOR TALK: Amanda Hampson, Thursday 9 May, 2:30pm
- AUTHOR TALK: Vikki Petrakis, Wednesday 12 June, 5:30pm

Other author talks to keep an eye out for when confirmed – Grantlee Kieza, Rob Smith, CJDuggin. Also, plenty of new children and teen regular programming for our younger patrons – plus school holiday programs and films!

ITEMS THAT WOULD ASSIST STAFF/PATRONS

- Patron Recommendations Wall Display (2 X Set) - approx. \$1900 including GST & Freight

These wall displays would allow patrons to take a display into their own hands, and place books they have loved on display for others to borrow. We have many people say to us, while returning books, that they loved this book and they recommend it to others. These displays would give patrons an avenue to show their love and connect with displays.

As requested at last meeting, these displays would ideally go on the wall near "A" and "B" in fiction (and hopefully installing these will expedite the repairs to this area!).



Move that we purchase one set to begin with:

Moved: Geraldine **Seconded:** Bev **Passed**

- Advertising TV mounted onto wall above Returns Computer – approx. \$771.99

Staff have suggested having a TV monitor mounted to the wall behind Circulation Desk to run slideshow of upcoming events and programs to advertise to people waiting to be served and as patrons exit.

This item was approved last meeting, but I wanted to provide an updated cost. \$521.99 for TV and bracket, plus approximately \$250 for installation = \$771.99

JB HI-FI Secure checkout

Cart > Customer and Shipping Information > Payment

Check your details

Contact info [Change](#)
Ashley Merbach
ashley.merbach@benalla.vic.gov.au
+61428586766

Delivering to [Change](#)
Sir Edward Weary Dunlop Learning Centre, 2
Fawckner Dr BENALLA 3672 Australia
TEAM FEDERAL EXPRESS Standard

Gift card

Gift card number Pin [Apply](#)

Items in cart:

- XCD Full Motion TV Wall Mount Small to Medium (15" - 55") \$109.00
- Hisense 40" A4KAU Full HD Smart TV [2023] \$395.00

Coupon code [Apply](#)

Subtotal \$504.00
Shipping \$17.99

Order total **AUD \$521.99**
Includes \$47.46 GST

- New shelving for Non-fiction DVDs – \$2076.50 including freight

Three bay, single sided shelving for the wall that Non-fiction DVDs are currently on, in spinners. Shelving here would be more convenient of patrons searching for items and staff when shelving, while also "future-proofing" the area if sections are rearranged in the future.

- Bay = \$671
- Bay Ends x2 = \$440
- Shelves = 665.50
- Freight = approx. \$300

To be discussed at the next meeting

- New Stapler - \$472.01 including postage

Staff have found that our old stapler isn't really cutting it when stapling the What's On each month. A new heavy duty long reach stapler would help staff prepare these items and save their wrists.




Categories

- Laminating
- Book a Binding Job
- Binding Supplies
- Binding Machines
- Office Equipment
 - Hole Punches
 - Corner Cutters
 - Staplers
 - Staple Pliers
 - Tackers
 - Staples

Home / Office Equipment / Staplers / Novus B56XL Heavy Duty Long Reach Stapler (170 Sheets)

« Previous Product 17/26 » Next



Novus B56XL Heavy Duty Long Reach Stapler (170 Sheets)
\$454.96
Model: N-023-0062
Shipping Weight: 3.5kgs

1

Add to Cart

Shopping Cart Summary	
Sub-Total:	\$454.96
Parcel Post (VIC Country):	\$17.05
Total (Including GST):	\$472.01

Moved to purchase the stapler: Corrie

Seconded: Joan **Passed**

LONGTERM GOALS

External Chute Upgrade – Smart Bin and secure 24/7 chute for returns. Updated FE Tech price received (July 2023 – approx. \$23,000), but waiting on builder for quote and feasibility. Electrician guesses \$700 would cover powering the secure chute, but would need to confirm requirements with FE Tech.

While presenting her report, Ashley explained a number of the new programs available. The What's On brochure published each month includes details of all that is happening in the library.

FOBL members suggested that posters placed at Millers Corner and near the Newsagency would also help promote activities.

Visually Impaired items have been advertised through the schools. The Auslan materials are being well used. The chess set is available via the front desk and has been used a few times.

Petty Cash: this is still being supplied as required.

Servicing of the water unit has only been paid for once recently. Ashley will follow up who is now responsible now that there has been a change of provider.

Home visits and aged care facility visits are currently being made by Shelley.

The volunteer process is being reviewed. It is hoped to re-introduce volunteers assisting with these visits in July.

Bookshop Report:

There are still concerns with the leaking roof – it has been fixed according to the plumber and owner.

Recycling of books – Kay Blore was able to confirm that covers need to be removed so that only the paper pages are placed in the recycle bin. If the cover is card such as a paper back covers, it will be recycled as cardboard. Plastic covered covers cannot be recycled.

Donations to Lifeline – calendars, dvds, books (but not lonely planets). Items are currently being held at the bookshop but will be stored by Leanne Lefebvre until Kay is able to take these to Canberra in April.

Reports accepted: Moved: Christine **Seconded:** Corrie

GENERAL BUSINESS:

1. Guest Speaker – Shannan Cooper from Benalla Rural City Council will explain what can be recycled in the yellow bin.

Just prior to the meeting we received notification that Shannan was unable to attend the meeting today.

2. Waste Wise – a subcommittee of the Benalla Sustainable Futures Group

There are different sub-committees within the group. Waste wise covers what we can keep out of landfill.

We agreed to set up a bread tag collection at the bookshop.

The waste wise list will be distributed with the minutes.

ACTION: Geraldine will invite Shannan to our next meeting in May.

Next Meeting: Thursday 2nd May at 9.45am