



BENDIGO YACHT CLUB (Inc 2316)

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BENDIGO

VIC 3552

Outstanding Member Award Selection Process

Approved by:

General Committee

Bendigo Yacht Club

12 October 1993

Last reviewed date: 8 July 2008

Introduction

Bendigo Yacht Club recognises that within its membership there are members who work and act on behalf of the club in an outstanding manner. The results related to the actions of these members is of great benefit to our club and to yachting in general. Members who fit this category should be recognised because they are often the backbone of the club and the sport.

The following is designed as a guide to the procedure that should be followed in determining the recipients of an "Outstanding Member" award.

The award should not be seen as a long service award. It should be preserved for only those members who have provided outstanding service for the Bendigo Yacht Club inc.

1. Procedure For Nominating A Member For An Outstanding Member Award.

- 1.1 A member is not eligible for consideration for Outstanding Membership unless:
 - 1.1.1 The member has been nominated in writing by a financial member of the club;
 - 1.1.2 The nomination is supported, in writing, by a minimum of 2 other financial members of the club;
 - 1.1.3 The member is currently a financial member of the club; or
 - 1.1.4 In the case of a former member (including a deceased member), he/she has been a financial member of the club for a minimum of 5 years; and
 - 1.1.5 The nomination is accompanied by a statement, not exceeding 500 words, prepared by the nominator justifying the nomination. The justification is to be drafted and presented in a manner that demonstrates that the candidate is worthy of the award;
 - 1.1.6 The statement meets the guidelines as set out in clause 2 here of; and
 - 1.1.7 The member is not a life member.

2. Eligibility Criteria For An Outstanding Member Award

- 2.1 A member is not eligible for an Outstanding Membership unless:
 - 2.1.1 The member is nominated in accordance with clause (1) here of; and
 - 2.1.2 The nomination is considered by a sub-committee of the General Committee for worthiness.
- 2.2 When considering worthiness the sub-committee must take account of the following:
 - 2.2.1 The length of service of the member;
 - 2.2.2 The activities in which the member has been involved. The activities must have been for the betterment of the club and the member should have had a lead role in the majority of the activities undertaken;
 - 2.2.3 And official positions the member has held within the club;
 - 2.2.4 The interaction between the member and other members;
 - 2.2.5 The extent to which the member has represented the club with outside organisations including the yachting fraternity;
 - 2.2.6 The extent to which the member has been involved in social activities within the club; and
 - 2.2.7 The extent of disharmony that the award may cause within the club.

3. Procedure To Ensure Consistency Of Awards.

- 3.1 The General Committee must appoint a sub-committee prior to the end of September each club year to review the nominations for Outstanding Membership.
- 3.2 The sub-committee shall consist of:
Three past or current office bearers, one of whom shall be appointed as chairperson by the General Committee. It is desirable that at least two of the sub-committee members be currently active within the club.
- 3.3 All nominations that are to be considered in any one club year are to be delivered to the Secretary of the club no later than 31 December. Any nomination received after that date will be held over for consideration the following year unless the General Committee instructs the sub-committee otherwise. Under no circumstances will a nomination received after the 28 February be considered by the sub-committee until the following club year.
- 3.4 The sub-committee must consider all nominations received by the General Committee for worthiness in accordance with section (2) here of and provide the General Committee with a detailed report prior to the 1 April on each nomination concluding with a recommendation to present an award or to advise the nominator that their nomination was unsuccessful.
- 3.5 The General Committee may overrule the findings of the sub-committee only if it is provided with additional information that supports its ruling. If the General Committee overrules the findings of the sub-committee it must immediately advise the chairperson of the sub-committee of its decision and the reasons for the decision.

4. Presentation Of Awards.

- 4.1 Awards are to be presented at the Annual General Meeting.

5. Form Of Awards.

- 5.1 The award shall consist of:
 - 5.1.1 A certificate detailing the award showing the recipient's name and the date of the year of receipt;
 - 5.1.2 The recording of the recipient's name in the minutes of the annual general meeting;
 - 5.1.3 The publishing of the name of the recipient in the club newsletter;
 - 5.1.4 The publishing of the name of the recipient in the annual report; and
 - 5.1.5 The inclusion of a photograph of the recipient and details of the award in an honour book.